## **BUS INFORMATION**

## **BUS CONDUCT - RIGHTS AND RESPONSIBILITIES:**

When students are being transported to and from school on busses, they are as much a part of the school as though they were on the campus. The rules of good citizenship, conduct and fair play should prevail. The Superintendent shall be responsible for development of rules, etc. mindful of safety and safe operations. Denial of the privilege of riding the bus may be made only by authority of the Superintendent or Building Principal, and only with advance notification of the parents. In extreme instances, where a long-term or permanent suspension is being considered, the procedure outline in Section10-22.6 of The School Code of Illinois shall be followed. Students violating the school disciplinary code while riding the school bus may also be subject to all available disciplinary consequences, including but not limited to, suspension and/or expulsion from school.

## **BUS GUIDELINES**

It is recommended that all bus riders, parents of riders, and teachers become familiar with the following guidelines governing school bus riders. Each student riding a bus will receive a copy of these guidelines during the first week of school or upon their registration if they enroll in school after the first week. All students and their parents must understand that the bus driver is the primary agent of discipline on the bus. Their instructions are to be followed while the student is on the bus or at a bus stop. *Note: Video cameras may be used on all busses to monitor activities on busses. This is for the safety and protection of all students.* 

- 1. Be on time at the designated school bus stop. Help keep the bus on schedule.
- 2. Stay well off the roadway at all times while awaiting the arrival of the bus. No fighting or running after another student while waiting.
- 3. Be careful in approaching the place where the bus will stop. Do not move toward the bus until the bus has been brought to a complete stop.
- 4. Remain in the bus in the event of a road emergency until the driver gives instructions.
- 5. Stay in your seat at all times. Do not stand up or kneel in your seat while the bus is in motion.
- 6. Be alert to a danger signal from the driver. He/she is in complete command of the bus.
- 7. Keep your hands and arms inside the bus at all times. Never throw things out the windows of the bus.
- 8. No loud talking, laughing, or unnecessary noise while on the bus. No profanity is allowed on the bus.
- 9. Do not ask the driver to stop at places other than the regular bus stop. The driver is not permitted to do this without proper authorization from a school official.
- 10. If a child is not going to ride the bus in the morning, please notify your bus driver.
- 11. You must have a signed note by parents and administrator to get off the bus any place other than your designated stop.
- 12. Be courteous to fellow students and especially to the bus driver.
- 13. Keep books, packages, band instruments, athletic equipment, project materials and all other objects out of the aisles.
- 14. No eating or drinking is allowed on the bus. No gum, candy, or drinks.
- 15. Obey the bus driver. The driver is the primary agent of discipline on the bus and may establish additional rules.
- 16. No toys.
- 17. No animals of any kind.
- 18. Follow all rules and regulations as contained in the district's conduct code.

Parents must send a note to school each day of how their child will be getting home-either bus rider or pick-up or if there will be a change in how they get home.

## **BUS DISCIPLINE**

Lunch detention, parents called, multiple lunch detentions, a letter sent home, bus suspension. Gross misconduct could result in an immediate bus suspension. Multiple write ups could result in a bus suspension and or permanent removal from the bus.

Misconduct on the bus could result in losing field trip privileges.